

Personal Property Levy

Court Case: _____ **vs.** _____ **Court Case #** _____

Writ of Execution: CCP 700.140, 700.150, 70.160; Writ of Attachment: CCP 488.455, 488.460, 488.465

The Marshal must have written and signed instructions by the attorney for the creditor, or the creditor if he/she has no attorney in accordance with CCP 262; CCP 687.010.

1. To the U.S. Marshal: Pursuant to the attached writ: **CHECK ONE**

- You are instructed to serve and execute the levy as described below
 A Registered Process Server (RPS) will serve the levy as described below.

RPS Name and Phone Number: _____

2. What type of Writ do you have? CHECK ONE

- Writ of Execution- Money Judgement (EJ-130) Writ of Attachment (AT-135)

3. Identify the specific method of levy and Code Section that authorizes a levy on the property:

4. Defendant/Debtor: Name(s) listed below must match exactly as it appears on the writ

Name: _____

Address for service by mail: _____

Name: _____

Address for service by mail: _____

Additional names and addresses of defendant(s)/debtor(s) are contained on a separate sheet

5. Property Information: You are required to identify and specifically describe the property to be levied upon. Include physical description, quantity, VIN, weight, size, photos, serial number, etc:

6. Address where the property will be found:

Property Address: _____

- a) Is this address the private place of the debtor? If the property is held in the private place of the defendant/debtor, the Marshal will not enter to take the property unless you have a Court Order legally authorizing the USMS to enter. If you do not have an Order, the Marshal will only make a demand and will not enter.

Is this address the private place of the defendant/debtor? Yes No

If yes, do you have a Court Order to allow the US Marshal inside the premises? Yes No

- b) Is this address the private place of another party? If the property is held in the private place of another party, the Marshal will only make a demand and will not enter to take the property. You should be familiar with the Third-Party Claim process (CCP 720.110-720.880) before requesting this type of levy

Is this address the private place of another party? Yes No

If yes, please serve the following Third Person who is in possession or control of the property (include name and address):

7. Your Information

Name: _____ Phone Number: _____

Address: _____

Signature: _____ Date: _____

Plaintiff Plaintiff's Attorney of Record

Remarks: _____

***** NOTE: LEVIES ARE EXECUTED IN THE ORDER RECEIVED. WE DO NOT GUARANTEE TO LEVY ON SPECIFIC DATES/TIMES. *****

All paperwork must be valid and complete. Paperwork will be returned by mail if any additional information is required. Any changes or corrections made to a Writ, after issued by the Court, must be initialed by a court clerk.