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|---|--|--|---------------|--|--------------------|-------------------------------------|---|--------------------------------|------------------|--|--|--|--|---------------|--------------|--|--|--------------|-------------|--|--|--|--|---|--|--------------------------------------|--|
| 1. AGREEMENT NUMBER J-A83-M-202 | | 2. EFFECTIVE DATE 6 / 1 / 82 | | 3. REQUISITION/PURCHASER/REQUEST NO. | | 4. CONTROL NO. | | | | | | | | | | | | | | | | | | | | | |
| 5. ISSUING OFFICE UNITED STATES MARSHALS SERVICE PRISONER SUPPORT DIVISION CONTRACTS BRANCH 1-TYSONS CORNER CENTER MCLEAN, VIRGINIA 22102 | | | | 6. GOVERNMENT ENTITY NAME AND ADDRESS <i>(Street, city, county, State and ZIP code)</i> Henrico County Adult Detention Facility Hungary Springs & Purham Road Richmond, Virginia 23273 | | | | FACILITY CODE(S) 3KA | | | | | | | | | | | | | | | | | | | |
| 7. APPROPRIATION DATA 1521020 | | | | Contact Person James H. Turner, Sheriff Area Code & Telephone No. ▶ (804) 747-4571 | | | | | | | | | | | | | | | | | | | | | | | |
| 8. ITEM NO. | 9. SUPPLIES/SERVICES | | | 10. QUANTITY | 11. UNIT | 12. UNIT PRICE | 13. AMOUNT | | | | | | | | | | | | | | | | | | | | |
| | This Agreement is for the housing, safekeeping and subsistence of adult male federal prisoners in accordance with the contents set forth herein. | | | <u>ESTIMATED USMS PRISONER DAYS/YR.</u> 2,190 | PDs | <u>FIXED RATE</u> \$38.33 | <u>ESTIMATED ANNUAL PAYMENT</u> \$83,942.70 | | | | | | | | | | | | | | | | | | | | |
| 14. AGENCY CERTIFYING <i>To the best of my knowledge and belief, data submitted in support of this agreement is true and correct, the document has been duly authorized by the governing body of the Department or Agency and the Department or Agency will comply with ALL PROVISIONS SET FORTH HEREIN.</i> | | | | 15. NAME AND TITLE OF PERSON(S) AUTHORIZED TO SIGN OFFER _____ <i>(Signature)</i> Date _____ Name <i>(Type or Print)</i> Title _____ <i>(Signature)</i> Date _____ Name <i>(Type or Print)</i> Title | | | | | | | | | | | | | | | | | | | | | | | |
| 16. TYPE OF USE <input type="checkbox"/> Hold Over <input checked="" type="checkbox"/> Regular Support <input type="checkbox"/> Seasonal Support <input type="checkbox"/> Other | | 17. PRISONER TYPE TO BE INCLUDED UNSENTENCED <input checked="" type="checkbox"/> Adult Male <input type="checkbox"/> Adult Female <input type="checkbox"/> Juvenile Male <input type="checkbox"/> Juvenile Female <input type="checkbox"/> Aliens SENTENCED <input checked="" type="checkbox"/> Adult Male <input type="checkbox"/> Adult Female <input type="checkbox"/> Juvenile Male <input type="checkbox"/> Juvenile Female <input type="checkbox"/> Work Release <input type="checkbox"/> YCA Male <input type="checkbox"/> YCA Female | | 19. This Negotiated Agreement is Hereby Approved and Accepted for THE UNITED STATES OF AMERICA BY DIRECTION OF THE DIRECTOR OF THE UNITED STATES MARSHALS SERVICE BY _____ <i>(SIGNATURE OF CONTRACTING OFFICER)</i> | | | | | | | | | | | | | | | | | | | | | | | |
| 18. LEVEL OF USE <input type="checkbox"/> Minimum <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Major | | 20. ANTICIPATED ANNUAL USAGE <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td></td> <td><u>UNSENTENCED</u></td> <td><u>SENTENCED</u></td> <td><u>ALIENS</u></td> <td><u>TOTAL</u></td> </tr> <tr> <td>No. of Prisoners</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Prisoner Days</td> <td>2,190</td> <td></td> <td></td> <td>2,190</td> </tr> <tr> <td>Guard Hours</td> <td></td> <td></td> <td></td> <td></td> </tr> </table> | | | <u>UNSENTENCED</u> | <u>SENTENCED</u> | <u>ALIENS</u> | <u>TOTAL</u> | No. of Prisoners | | | | | Prisoner Days | 2,190 | | | 2,190 | Guard Hours | | | | | 21. NAME OF AUTHORIZING OFFICIAL <i>(Type or Print)</i> Joseph B. Enders | | 22. DATE SIGNED 6 / 1 / 87 | |
| | <u>UNSENTENCED</u> | <u>SENTENCED</u> | <u>ALIENS</u> | <u>TOTAL</u> | | | | | | | | | | | | | | | | | | | | | | | |
| No. of Prisoners | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Prisoner Days | 2,190 | | | 2,190 | | | | | | | | | | | | | | | | | | | | | | | |
| Guard Hours | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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ARTICLE I - PURPOSE

The purpose of this Intergovernmental Service Agreement (IGA) is to establish a formal binding relationship between the U.S. Marshals Service and other federal user agencies (the Federal Government) and Henrico County, Virginia (the Local Government) for the detention of persons charged with or convicted of violations of Federal law or held as material witnesses (federal prisoners) at the Henrico County Jail (the facility).

ARTICLE II - SUPPORT AND MEDICAL SERVICES

1. The Local Government agrees to accept and provide for the secure custody, care and safekeeping of federal prisoners in accordance with state and local laws, standards, policies, procedures, or court orders applicable to the operations of the facility.
2. The Local Government agrees to provide federal prisoners with the same level of medical care and services provided local prisoners including the transportation and security for prisoners requiring removal from the facility for emergency medical services. All costs associated with hospital or health care services provided outside the facility will be paid directly by the Federal Government.
3. The Local Government agrees to notify the U.S. Marshal as soon as possible of all emergency medical cases requiring removal of a prisoner from the facility and to obtain prior authorization for removal for all other medical services required.

ARTICLE III - RECEIVING AND DISCHARGE

1. The Local Government agrees to accept as federal prisoners those persons committed by federal law enforcement officers for violations of federal laws only upon presentation by the officer of proper law enforcement credentials.
2. The Local Government agrees to release federal prisoners only to law enforcement officers of agencies initially committing the prisoner (i.e. DEA, INS, etc.) or to a Deputy United States Marshal. Those prisoners who are remanded to custody by a U.S. Marshal may only be released to a U.S. Marshal or an agent specified by the U.S. Marshal of the Judicial District.
3. The Federal Government agrees to maintain federal prisoner population levels at or below the level established by the facility administrator.
4. Federal prisoners may not be released from the facility or placed in the custody of state or local officials for any reason except for medical or emergency situations. Federal prisoners sought for a state or local court proceeding must be acquired through a Writ of Habeas Corpus or the Interstate Agreement of Detainers and then only with the concurrence of the District U.S. Marshal.

ARTICLE IV - PERIOD OF PERFORMANCE

This Agreement shall be in effect indefinitely until terminated in writing by either party. Should conditions of an unusual nature occur making it impractical or undesirable to continue to house prisoners, the Local Government may suspend or restrict the use of the facility by giving written notice to the U.S. Marshal. Such notice will

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be provided 30 days in advance of the effective date of formal termination and at least two weeks in advance of a suspension or restriction of use unless an emergency situation requires the immediate relocation of prisoners.

ARTICLE V - PER-DIEM RATE AND ECONOMIC PRICE ADJUSTMENT

1. Per-diem rates shall be established on the basis of actual and allowable costs associated with the operation of the facility during a recent annual accounting period or as provided for in an approved annual operating budget for detention facilities.
2. The Federal Government shall reimburse the Local Government at the fixed day rate identified on page 1 of the Agreement. The rate may be renegotiated not more than once per year, after the agreement has been in effect for twelve months.
3. The rate covers One (1) person per "prisoner day". The Federal Government may not be billed for two days when a prisoner is admitted one evening and removed the following morning. The Local Government may bill for the day of arrival but not for the day of departure.
4. When a rate increase is desired, the Local Government shall submit a written request to the U.S. Marshal at least 60 days prior to the desired effective date of the rate adjustment. All such requests must contain a completed Cost and Pricing Data Sheet which can be obtained from the U.S. Marshal. The Local Government agrees to provide additional cost information to support the requested rate increase and to permit an audit of accounting records upon request of the U.S. Marshal.
5. Criteria used to evaluate the increase or decrease in the per-diem rate shall be those specified in the federal cost standards for contracts and grants with State and Local Governments issued by the Office of Management and Budget.
6. The effective date of the rate modification will be negotiated and specified on the IGA Modification form approved and signed by a Marshals Service Contracting Officer. The effective date will be established on the first day of a month for accounting purposes. Payments at the modified rate will be paid upon the return of the signed modification by the authorized local official to the U.S. Marshal.
7. Unless other justifiable reasons can be documented by the Local Government, per-diem rate increases shall not exceed the National Inflation rate as established by the U.S. Department of Labor, Bureau of Labor Statistics.

ARTICLE VI - BILLING AND FINANCIAL PROVISIONS

1. In consideration of the satisfactory performance of services called for under this Agreement, the Federal Government shall reimburse the Local Government at the daily rate of \$38.33 for each of the six (6) jail cells made available to it. The Federal Government shall be billed for 2,190 prisoner days at the daily rate specified herein whether or not the six (6) jail cells are actually occupied by Federal prisoners.

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2. The Local Government shall prepare and submit original and separate invoices each month to the Federal Agency listed below for certification and payment.

United States Marshal
P.O. Box 2-G
Richmond, Virginia 97205

Bureau of Prisons, CPM
P.O. Box 1896
Parcel Post Building, Room 318
Richmond, Virginia 23215

Phone: (804) 771-2543

Phone: (804) 771-2895

3. To constitute a proper monthly invoice, the name of each Federal prisoner, their specific dates of confinement, the total days to be reimbursed, the appropriate per-diem rate, and the total amount billed (total days multiplied by the rate per day) shall be listed). The name, title, complete address and phone number of the Local Official responsible for invoice preparation should also be listed on the invoice.

4. The Prompt Payment Act, Public Law 97-177 (96 Stat. 85, 31 USC 1801) is applicable to payments under this agreement and requires the payment to the Local Government of interest on overdue payments. Determinations of interest due will be made in accordance with the provisions of the Prompt Payment Act and the Office of Management and Budget Circular A-125.

5. Payment under this agreement will be due on the thirtieth (30th) calendar day after receipt of a proper invoice, in the office designated to receive the invoice. The date of the check issued in payment shall be considered to be the date payment is made.

ARTICLE VII - GOVERNMENT FURNISHED PROPERTY

1. It is the intention of the Marshals Service to furnish excess federal property to local governments for the specific purpose of improving jail conditions and services. Accountable excess property, such as furniture and equipment, remains titled to the Marshals Service and shall be returned to the custody of the Marshals Service upon termination of the agreement.

2. The Local Government agrees to inventory, maintain, repair, assume liability for and manage all federally provided accountable as well as controlled excess property. Such property cannot be removed from the jail without the prior written approval of U.S. Marshals Headquarters. The loss or destruction of any such excess property shall be immediately reported to the U.S. Marshal and USMS Headquarters. Accountable and controlled excess property includes any property with a unit acquisition value of \$1,000.00 or more, all furniture, as well as equipment used for security and control, communication, photography, food service, medical care, inmate recreation, etc.

3. The suspension of use or restriction of bed space made available to the Marshals Service are agreed to be grounds for the recall and return of any or all government furnished property.

4. The dollar value of property provided each year will not exceed the annual dollar payment made by the Marshals Service for prisoner support.

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ARTICLE VIII - MODIFICATIONS/DISPUTES

1. Either party may initiate a request for modification to this agreement in writing. All modifications negotiated will be written and approved by the U.S. Marshals Service contracting officer and submitted to the Local Government on form USM 241a for approval.

2. Disputes, questions or concerns pertaining to this agreement will be resolved between the U.S. Marshal and the appropriate local Government official. Unresolved issues are to be directed to the Chief, Operations Support Division, U.S. Marshals Service Headquarters.

ARTICLE IX - INSPECTION AND TECHNICAL ASSISTANCE

1. The Local Government agrees to allow periodic inspections of the facility by U.S. Marshals Service Inspectors. Findings of the inspection will be shared with the facility administrator in order to promote improvements to facility operations, conditions of confinement and levels of services.

2. The Marshals Service will endeavor to provide or acquire technical training and management assistance from other federal, state or local agencies or national organizations upon the request of the facility administrator.